Volume VII – E-Filing Reference Guide for I-129S

Purpose

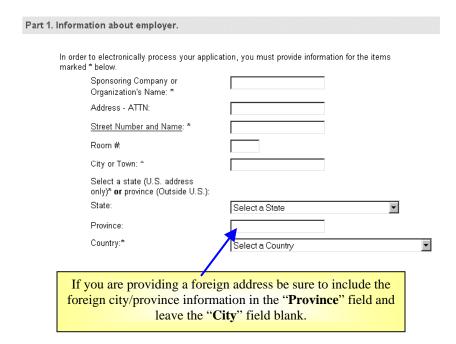
The purpose of this document is to highlight key aspects of the I-129S E-Filing module for prospective employers wishing to E-File a Nonimmigrant Petition Based on Blanket L Petition (Form I-129S). The following screenshots and discussion topics will provide a preview of the I-129S E-Filing form and can be used as a reference in preparation for E-Filing I-129S petitions.

In this document the following topics will be addressed:

- Petitioners with Foreign Address
- Providing the Information Needed to Electronically Route the Petition
- Providing a US Work Address
- I-129S and Concurrent E-Filing
- I-129S Mailing Addresses for Supporting Documentation

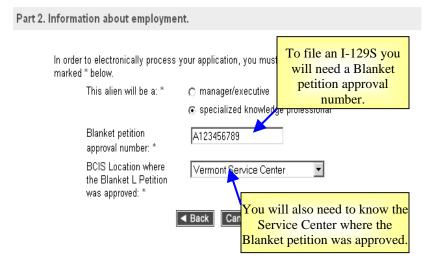
Petitioners with Foreign Address

• Once you have selected to E-File the I-129S, you will be taken to **Part 1** of the I-129S form where you will enter the Employer Information.

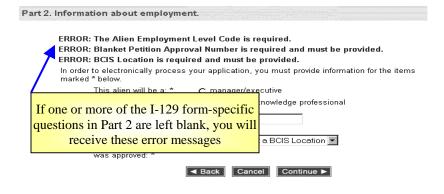


Providing the Information Needed to Electronically Route the Petition

In Part 2, you will enter the Employment Information.



- Without the Approval Number and the Service Center information (shown above) the system will not accept the petition.
- Providing false information will result in delays or denial of your application.



Providing a US Work Address

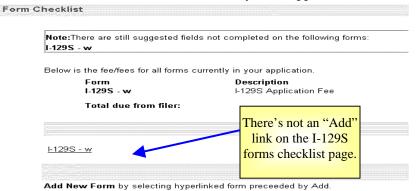
Part 4 requests Additional Employment information.

• Providing the nonimmigrant actual work location is critical to the electronic routing of E-Filing petitions.

Room # City or Town: Select a state (U.S. address only) or province (Outside U.S.): State: Province: Country: Select a Country Zip/Postal Code: Dates of Intended Employment:		Address:	
City or Town: Select a state (U.S. address only) or province (Outside U.S.): State: Province: Country: Select a Country Zip/Postal Code:		Street Number and Name:	
Select a state (U.S. address only) or province (Outside U.S.): State: Province: Country: Zip/Postal Code:		Room #:	
only) or province (Outside U.S.): State: Province: Country: Select a Country Zip/Postal Code:		City or Town:	
Province: Country: Zip/Postal Code:	1		
Country: Select a Country Zip/Postal Code:		State:	Select a State ▼
Zip/Postal Code:		Province:	
		Country:	Select a Country
Dates of Intended Employment:		Zip/Postal Code:	
		Dates of Intended Employment:	

I-129S and Concurrent E-Filing

• The I-129S cannot be E-Filed with any other applications.



Before E-Filing, the I-129S, you should consider if E-Filing is for you:

Review or Edit a Form by selecting the hyperlinked form number.

o Paper-based applications associated with an E-Filing application are

treated as separate applications because they are received and data is entered into USCIS' case management system at different times.

In the case of the I-129S, even though you are NOT required to do so, you may want to consider mailing all your forms and fees in paper.

 If there are paper-based applications you wish to concurrently file with an I-129S E-Filing application, E-Filing may NOT be the best filing method.

I-129S Mailing Addresses for Supporting Documentation

If you have E-Filed your petition but were unable to save and/or print the PDF version of the petition and confirmation receipt notice, you should:

• Wait to receive the official receipt notice (Form I-797) in the mail;

- Note the receipt number on the I-797; and
- Mail the supporting documentation to the addresses below, if the petition is a non-premium processing case.
 - o Include a cover letter referencing your receipt number and clearly state that the supporting documentation is for an E-Filed petition.

IF	THEN
Your petition	Send supporting documentation to:
receipt number	California Service Center
begins with "WAC"	Attn: E-Filed I-129S
Wile	P.O. Box 10129
	Laguna Niguel, CA 92607-0129
Your petition	Send supporting documentation to:
receipt number	Nebraska Service Center
begins with "LIN"	Attn: E-Filed I-129S
	PO Box 87373
	Lincoln, NE 68501-7373
Your petition	Send supporting documentation to:
receipt number	Texas Service Center
begins with "SRC"	Attn: E-Filed I-129S
	P.O. Box 851812
	Mesquite, TX 75185-1812
Your petition	Send supporting documentation to:
receipt number	Vermont Service Center
begins with "EAC"	Attn: E-Filed I-129S
	Lower Welden Street
	St. Albans, VT 05479-0001